



December 6, 2011



Mr. Fabricio Morales
FM Office Express, Inc.
214-25 42nd Ave
Suite 3H
Bayside, NY 11361

Suzanne Veira
Sr. Director

ntarek@nycsca.org

Re: Minority Business Enterprise Certification

Dear Mr. Morales:

You are hereby officially notified that effective **December 6, 2011**, **FM Office Express, Inc.** has been certified as a Minority Business Enterprise (MBE) by the New York City School Construction Authority (SCA). Your certification will remain in effect until **July 29, 2014**, providing there are no changes in ownership or control of your organization. Accordingly, any changes that affect ownership, managerial and/or operational control must be reported to SCA's Business Development Division within thirty (30) days of any such change. Any change in address should be reported immediately. Moreover, you must apply for re-certification at least sixty (60) days prior to the above expiration date.

From time to time, SCA may examine facts concerning your continuing eligibility. In that regard, as a condition of your certification, you have consented to examination of your books and records and interviews with your principals and employees for the purpose of such examination and to the revocation of your certification if such examination or interviews are denied.

Please note all firms must be prequalified prior to doing business with the SCA. If you have any questions regarding your certification as a MINORITY BUSINESS ENTERPRISE, please contact the Business Development Division at (718) 752-5862. We will be happy to assist you in any way possible.

We encourage your participation and look forward to doing business with you.

Sincerely,

Suzanne Veira
Sr. Director
Business Development Division